

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
WORKSHOP MEETING**

In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Workshop Meeting,
March 28, 2022

The meeting will be held in the
Municipal Building
5 Brophy Lane
Woodland Park, NJ
At 7:00 PM

Formal action may be taken.

**PAUL MURPHY
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
WORKSHOP MEETING
MARCH 28, 2022

MONDAY, 7:00 P.M. MUNICIPAL BUILDING
5 BROPHY LANE
WOODLAND PARK, NJ 07424

- Agenda:
1. Opening of Meeting
 2. Pledge of Allegiance
 3. Roll Call
 4. Public Hearing
 5. New Business – Action Taken
 6. New Business – No Action Taken
 7. Public Hearing
 8. Adjournment

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

WOODLAND PARK BOARD OF EDUCATION
WORKSHOP MEETING
MARCH 28, 2022

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News.

FLAG SALUTE

ROLL CALL

Members Present -
Members Absent –
Also Present -

PUBLIC HEARING- AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

NEW BUSINESS

PERSONNEL:

222-258 - APPROVAL OF MATERNITY/FAMILY LEAVE – L. BOUROULT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve maternity/family leave for Lindsay Bouroult, under the Federal Family Leave Act, from September 1, 2022 – October 28, 2022, utilizing accumulated sick/personal days. Following the FFLA, leave will be taken under the NJ Family Leave Act, from October 31, 2022-January 27, 2023. Expected return to work, January 30, 2023.

Roll Call:

222-259-APPOINTMENT OF HIRE – PT CUSTODIAN – A. ZAGRA

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Alessio Zagra, as a part time custodian,(currently a sub custodian) \$26/hr. not to exceed 27.5 hours per week, no benefits. Effective March 29, 2022 - June 30, 2022.

Roll Call:

222-260 - RATIFY APPROVAL LONG-TERM SUBSTITUTE – M. NASSERY

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Mariam Nassery, as a long-term substitute, retroactive to March 14, 2022 through the end of the school year, at a rate of \$150 per diem, no benefits.

Roll Call:

222-261 - APPROVAL OF NEW SUBSTITUTE LIST

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for March of the 2021-2022 school year, as per the Northern Regional Educational Services.

Roll Call:

222-262- RATIFY APPROVAL-ACTING SUPERVISORS OF EXTRA-CURRICULAR ACTIVITIES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval to appoint Steve Scholtz, Sharon Tomback and Bronwen Calderon, as Acting Supervisors of Extra-Curricular Activities, on a rotating basis, at \$50/hr., retroactive to March 15, 2022 until further notice.

Roll Call:

222-263 -APPROVAL OF MEMORIAL SCHOOL'S AFTERSCHOOL ENRICHMENT PROGRAMS

Motion by: _____ Seconded by: _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Memorial School's Afterschool Enrichment Programs, at \$40/hr., 4 hours per week, as follows:

| ACTIVITY | TEACHER | DATES OF PROGRAM |
|-------------------|--|------------------|
| All Things Sports | Kimberlee Maier - Franny Montesino – Christina McGarrity | 4/4/22-6/16/22 |
| Photography | Brittney Brickner & Chelsea Petrecca | 4/4/22-6/16/22 |
| Facts & Snacks | Rosemary Ficarra & Dustin Walters | 4/4/22-6/16/22 |
| Soles on Fire | Lisa McDowall | 4/4/22-6/16/22 |
| Let's Get Crafty | Jenna Moore | 4/4/22-6/16/22 |

Roll Call:

EDUCATION:**222-264 -APPROVAL OF 2022 EXTENDED SCHOOL YEAR PROGRAM**

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year Program(ESY) (autistic preschool, child with disabilities and LLD) in accordance with N.J.A.C. 6A:14-4.3 ©. Preschool disabilities & LLD- July 5th-July 28th, Autism – July 5th-August 11th. Programs are Monday-Thursday 9:00am-12:00pm, to be held in Charles Olbon School. (Personnel and costs to be voted on at a later date)

Roll Call:

222-265-HIB DECISION

Motion by _____ Seconded by _____

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2022-11, 2022-12 & 2022-13, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call:

222-266 - APPROVAL OF 2022-2023 SCHOOL CALENDAR

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the 2022-2023 school calendar, as attached.

Roll Call:

FINANCE:**222-267-ADOPTION OF PRELIMINARY BUDGET FOR THE 2022-2023 SCHOOL YEAR**

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, County of Passaic, that the preliminary 2022-2023 School District Budget be approved as follows:

| | BUDGET | LOCAL TAX LEVY |
|----------------------------|--------------|----------------|
| Total General Fund | \$20,160,842 | \$17,788,517 |
| Total Special Revenue Fund | \$ 3,879,171 | NA |
| Total Debt Service Fund | \$ 497,250 | \$ 496,055 |
| Totals | \$24,537,263 | \$18,284,572 |

FURTHER RESOLVED: Included in budget line 620, Budgeted Withdrawal from Capital Reserve-Excess Costs and other Capital Projects, is \$300,000 that is for other capital projects, to fund construction/renovations for an additional Pre-K school. The total cost of the project is estimated at \$300,000, which represents expenditures for construction elements or projects that in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Roll Call:

222-268 - APPROVAL OF BUDGET FOR 2022-2023 PRESCHOOL AID

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the 2022-2023 Budget for Preschool Education Aid, as attached.

Roll Call:

222-269 - SECRETARY/TREASURER REPORTS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2022. "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2022, the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

Roll Call:

222-270 - TRANSFERS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of January 2022.

Roll Call:

| <u>Account #</u> | <u>Acct. Description</u> | <u>Old Amount</u> | <u>Adjustment</u> | <u>New Balance</u> |
|--------------------------|---------------------------------|--------------------------|--------------------------|---------------------------|
| 11-000-100-562-00 | Tuition Other LEAS | \$ 29,000.00 | \$60,000.00 | \$ 89,000.00 |
| 11-000-213-300-00 | Purch Pro & Tech Svc | \$ 11,110.00 | (\$1,000.00) | \$ 10,110.00 |
| 11-000-213-600-30-00-070 | Supplies & Materials | \$ 2,000.00 | \$1,000.00 | \$ 3,000.00 |
| 11-000-216-100-00-00-060 | Supplies Speech/Rel Serv | \$ 30,102.00 | (\$2,996.00) | \$ 27,106.00 |
| 11-000-216-100-00-00-065 | Salaries | \$ 99,420.00 | (\$8,004.00) | \$ 91,416.00 |
| 11-000-216-100-00-00-070 | Salaries | \$ 95,256.00 | (\$8,000.00) | \$ 87,256.00 |
| 11-000-216-320-00-00-060 | Students-Speech/Rel Serv | \$ 335,354.00 | \$60,000.00 | \$ 395,354.00 |
| 11-000-218-500-00-00-060 | Guidance Other Pruch Ser | \$ 17,428.00 | \$500.00 | \$ 17,928.00 |
| 11-000-219-104-00-00-060 | Salaries C.S.T. | \$ 126,132.00 | (\$25,000.00) | \$ 101,132.00 |
| 11-000-219-104-00-00-065 | Salaries of Other Profes | \$ 126,132.00 | (\$25,000.00) | \$ 101,132.00 |
| 11-000-219-104-00-00-070 | Salaries of Other Profes | \$ 129,612.00 | (\$25,000.00) | \$ 104,612.00 |
| 11-000-219-390-00-00-060 | Other Purch Prof & Tech | \$ 35,700.00 | (\$500.00) | \$ 35,200.00 |
| 11-00-219-600-00 | Supplies & Materials | \$ 5,500.00 | \$500.00 | \$ 6,000.00 |
| 11-000-221-105-00-00-070 | Sal of Secr & Clerical | \$ 19,048.00 | \$50.00 | \$ 19,098.00 |
| 11-000-221-176-00-00-070 | Salaries Math & Literacy C | \$ 83,886.00 | (\$600.00) | \$ 83,283.00 |
| 11-000-230-331-00 | Legal Services | \$ 70,000.00 | \$300.00 | \$ 70,300.00 |
| 11-000-230-332-00 | Audit Fees | \$ 24,000.00 | (\$500.00) | \$ 23,500.00 |
| 11-000-230-610-00 | General Supplies | \$ 2,949.00 | \$200.00 | \$ 3,149.00 |
| 11-000-240-103-00-00-050 | Salaries of Principal/A | \$ 81,300.00 | (\$3,500.00) | \$ 77,800.00 |
| 11-000-240-105-00-00-070 | Salaries of Secretarial | \$ 50,345.00 | \$50.00 | \$ 50,395.00 |
| 11-000-240-500-00-00-060 | Other Purch Services | \$ 1,650.00 | \$500.00 | \$ 2,150.00 |
| 11-000-240-600-20-00-065 | Supplies & Materials | \$ 600.00 | \$3,000.00 | \$ 3,600.00 |
| 11-000-251-340-00 | Purchased Tech Services | \$ 64,200.00 | (\$2,500.00) | \$ 61,700.00 |

| | | | | |
|--------------------------|---------------------------|----------------|---------------|----------------|
| 11-000-251-592-00 | Misc Purch Services | \$ 16,875.00 | \$500.00 | \$ 17,375.00 |
| 11-000-251-600-00 | Supplies & Materials | \$ 8,000.00 | \$2,000.00 | \$ 10,000.00 |
| 11-000-261-240-00 | Clean Repair & Maint Svc | \$ 399,550.00 | \$177,000.00 | \$ 222,550.00 |
| 11-000-261-610-00 | General Supplies | \$ 34,200.00 | \$5,000.00 | \$ 39,200.00 |
| 11-000-262-300-00 | Purch Prof & Tech Svc | \$ 52,773.00 | \$2,000.00 | \$ 54,773.00 |
| 11-000-262-420-00 | Clean Repair & Maint | \$ 8,000.00 | \$2,000.00 | \$ 10,000.00 |
| 11-000-262-610-00 | General Supplies | \$ 82,600.00 | \$25,000.00 | \$ 107,600.00 |
| 11-000-263-420-00 | Grounds Repair Services | \$ 27,830.00 | \$3,000.00 | \$ 30,830.00 |
| 11-000-263-610-00 | Grounds Supplies | \$ 29,000.00 | \$3,000.00 | \$ 32,000.00 |
| 11-000-266-240-00 | Security Repair Maint | \$ 178,990.00 | \$2,000.00 | \$ 180,990.00 |
| 11-000-291-241-00 | Other Retirement Contrib | \$ 260,500.00 | (\$148.00) | \$ 260,352.00 |
| 11-000-291-248-00-00 | Deferred PERS Pymt | \$ 8,000.00 | \$148.00 | \$ 8,148.00 |
| 11-000-291-270-00 | Health Benefits | \$2,551,988.00 | (\$51,116.00) | \$2,500,872.00 |
| 11-000-291-280-00 | Tuition Reimbursement | \$ 23,072.00 | \$500.00 | \$ 23,572.00 |
| 11-000-291-290-00 | Other Employee Benefits | \$ 10,850.00 | (\$500.00) | \$ 10,350.00 |
| 11-105-100-936 | Local Contrib PK Includ | \$ 65,124.00 | \$151,116.00 | \$ 216,240.00 |
| 11-190-100-340-00 | Purch Technical Svc | \$ 166,140.00 | \$30,000.00 | \$ 196,140.00 |
| 11-190-100-610-00 | General Supplies | \$ 201,275.00 | \$5,000.00 | \$ 206,275.00 |
| 11-204-100-101-00-00-065 | Salaries of Teachers | \$ 205,960.00 | \$105,490.00 | \$ 311,450.00 |
| 11-204-100-106-00-00-070 | Other Salaries for Instr | \$ 130,392.00 | (\$600.00) | \$ 129,792.00 |
| 11-213-100-101-00-00-060 | Salaries Resource Room | \$ 3,100.00 | (\$3,100.00) | \$ 0.00 |
| 11-213-100-101-00-00-065 | Salaries of Teachers | \$ 75,070.00 | (\$75,070.00) | \$ 0.00 |
| 11-213-100-101-00-00-070 | Salaries of Teachers | \$ 30,000.00 | (\$25,720.00) | \$ 4,280.00 |
| 11-214-100-101-00-00-065 | Salaries of Teachers | \$ 76,150.00 | (\$16,600.00) | \$ 59,550.00 |
| 11-230-100-101-00-00-070 | Salaries Basic Skills | \$ 88,895.00 | \$2,600.00 | \$ 91,495.00 |
| 11-240-100-101-00-00-060 | Salaries Bilingual | \$ 86,790.00 | (\$3,000.00) | \$ 83,790.00 |
| 11-240-100-101-00-00-070 | Salaries of Teachers | \$ 90,690.00 | (\$10,000.00) | \$ 80,690.00 |
| 20-218-100-321 | PEA Purch Prof Educ Svc | \$ 42,830.00 | (\$6,000.00) | \$ 36,830.00 |
| 20-218-100-600-00-00-000 | PEA in Suppls & Materials | \$ 239,516.00 | \$6,000.00 | \$ 245,516.00 |
| 20-218-200-176 | PEA SS Master Teachers | \$ 0.00 | \$4,000.00 | \$ 4,000.00 |
| 20-218-200-200-00-00-000 | Health Benefits Pre K Ed | \$ 286,041.00 | (\$8,000.00) | \$ 278,041.00 |
| 20-218-200-240 | PEA SS Cleaning Repair | \$ 0.00 | \$4,000.00 | \$ 4,000.00 |
| 20-483-200-600-00 | ESSER II Supplies | \$ 77,408.00 | (\$14,000.00) | \$ 63,408.00 |
| 20-485-200-300-00 | Ment Hlth Prof Tech Svcs | \$ 24,500.00 | \$3,500.00 | \$ 28,000.00 |
| 20-485-200-600-00 | Ment Hlth Non-Instr Supp | \$ 7,060.00 | \$10,500.00 | \$ 17,560.00 |

222-271 - TRAVEL EXPENDITURE

Motion by _____, seconded by _____

WHEREAS, the Woodland Park Board of Education policy numbers 0147, 3440, and 0440, and NJAC 6A:23A-1.2 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-22 school year.

WHEREAS, the Woodland Park Board of Education appropriated \$60,000 for travel during the 2021/22 school year and has spent \$40,766 as of January 31, 2022.

NOW, THEREFORE BE IT RESOLVED that the Woodland Park Board of Education hereby establishes the school district travel maximum for the 2022/2023 school year at the sum of \$60,000 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Roll Call:

222-272 - ACCEPTANCE OF SETTLEMENT AGREEMENT

Motion by __, Seconded by __

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the settlement agreement for grievances 2019-2020 #1 & 2019-2020 #2, between the WPEA and the Woodland Park BOE, as attached.

Roll Call:

BUILDINGS & GROUNDS:

222-273 -RATIFY DECLARATION OF EMERGENCY

Motion by ____, seconded by ____

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has declared an emergency at Charles Olbon School, due to a leak from a circulator pump.

Roll Call:

222-274- APPROVAL OF EMERGENCY CONTRACTING – WJ POST, INC.

Motion by __ ____, seconded by __ ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the emergency contracting with WJ Post Inc., for the repair of the damages caused by a leaking circulator pump at Charles Olbon. Approximate cost of services, \$12,908.

Roll Call:

NEW BUSINESS-ACTION WILL NOT BE TAKEN – PREVIEW 4/11/22

221- APPROVAL OF CONTRACT-NRESC-PHYSICAL THERAPY – ESY PROGRAM-2022

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, to provide physical therapy services for the ESY program, three days a week, at a rate of \$95/hr. Effective July 5, 2022-August 31, 2022.

Roll Call:

221- APPROVAL OF CONTRACT-NRESC-SPEECH THERAPY – ESY PROGRAM-2022

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, to provide speech therapy services for the ESY program, at a rate of \$95/hr., effective July 5, 2022-August 31, 2022,

Roll Call:

221- APPROVAL OF CONTRACT-NRESC-EVALUATION SERVICES-2022

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, to provide evaluation services (see attached), at a rate of \$400 per evaluation. Effective July 5, 2022-August 31, 2022.

Roll Call:

COMMITTEE:

Finance

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) Meeting will be resumed at conclusion of Executive Session.*
- 4) The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at _____pm by _____, seconded by _____
Voice Vote:

Motion to return to Regular Session at _____pm by _____, seconded by _____
Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____
Voice Vote:

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION**

ITEMS DISCUSSED: